

1 February 2018



Dear Parent/Carer

## YEAR 10 PARENTS' EVENING, 20 FEBRUARY - ONLINE APPOINTMENT BOOKING

On 20 February, Year 10 parents are invited into the Academy to meet with their child's subject teachers to talk about their progress and how best to support them in their studies. The evening will run from 4.30pm until 7.30pm and we would ask you to sign in at the Main Reception.

This year, we have updated our student database system which means the way you log in to our parents' evening system has changed slightly. You will need to use your **child's full name and also their tutor group** (such as N8, for example) to gain access. Once you have logged in, you will be guided through the booking process. All your child's classes will be available for booking, but you will see the class code instead of the subject name. In most instances, the class codes are fairly obvious. If you have any questions regarding these, please let us know (or ask your child as it will also appear on their timetable).

To maximise appointments, we are asking that parents book in to see just one science teacher who will be able to discuss their results across all three sciences. You will see these appear in the system, for example, as 10xBi2 for Biology.

To book your appointments using the Online Appointment Booking, please visit [srwa.parentseveningsystem.co.uk](http://srwa.parentseveningsystem.co.uk) and login or follow the link on the SRWA website.

Appointments can be made from today up to and including 20 February. Should you have any difficulty with the booking system, please contact the Academy's Administration Office.

Unfortunately, we are only able to offer short meetings on this occasion, so if you feel there are matters that need to be discussed in more detail, you are entitled to request a longer meeting with your child's subject teacher or with their tutor on an alternative date.

If you do not have access to the internet, your child can arrange appointments via their subject teachers, or alternatively we have a computer console in our main reception where you can log in and make your own appointments.

Should you have any questions about the consultation evening, please do not hesitate to contact either your child's tutor or chapter leader.

Yours faithfully

**Kieran Scanlon**  
**Principal**



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