

29 March 2017



Dear Parent/Carer

The Easter holidays are fast approaching as is the end of the spring term on Friday 7 April. As usual, we will finish the term with a whole academy assembly, after which all students will be dismissed at 12:30pm. Earlier in the day, there will be an extended break to allow students to have their lunch. I would stress that Friday is not a non-uniform day and students should attend in full uniform as normal.

### **Uniform**

Starting after Easter, all students will be expected to wear their uniform in the approved fashion. The vast majority of our students are smartly dressed, however some do try to make it more 'fashionable', and we will be contacting the parents of those students who fail to comply with the Academy's uniform policy. Your assistance in reinforcing this message is much appreciated.

### **Attendance and Punctuality**

I am sure we all agree that attendance and punctuality is very important to students' education, and equally important when they move into the world of work. We all know that employers will not tolerate poor attendance or punctuality so we feel that it is in our students' best interest that they develop good habits whilst at school. I would like to ask all of you to help improve overall attendance and punctuality by ensuring your son/daughter attends regularly and on time.

### **Principal's Surgeries**

In February, I introduced the Principal's Surgeries in place of the Parents' Forums, and I am pleased that they have proved to be a success. I can confirm that they will continue to be held on Tuesday afternoons and will recommence on Tuesday 25 April, between 2pm and 6pm. If you would like to make an appointment to speak about any issues you may have regarding your son/daughter's education, please email my PA, Mrs Cahill, at [scahill@srwa.woodard.co.uk](mailto:scahill@srwa.woodard.co.uk).

### **Year 11's**

The summer term brings with it the examination season, with exams commencing on 15 May. It is becoming increasingly important that Year 11 students are making the best possible use of every extra opportunity for support that they receive. It is also critically important that they are looking after themselves in order to be physically, mentally and emotionally prepared for such a challenging time.

If you have a son/daughter in Year 11, please find enclosed the following items for support:

- A handy fridge magnet detailing all of the regular before- and after-school support sessions
- A programme of timetabled intervention sessions happening during the Easter holidays.

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Students will be allowed to go off campus in between sessions, but it is essential for health and safety reasons that they follow the signing in procedures outlined below. We would urge them to be punctual to the start of sessions in order that they get the full benefit and do not disturb the learning of others.

Students who are attending more than one session should bring a packed lunch as there will be no canteen facilities.

**Health and Safety arrangements** - It is essential that we know who is on campus at any one time. We would therefore ask you to reinforce with your son/daughter that it is important to leave the Academy via main reception where there will be signing in and out sheets. We would also ask that students do not come onto campus at any time other than for the start of a session and that they go directly to the location of their revision session and not any other part of the campus.

It is also possible that some teachers may wish to extend their teaching on the last day of term and hold compulsory Year 11 Intervention sessions after early closure for key invited students. If this is the case, teachers will discuss this with the relevant students and let parents/carers know accordingly.

Please accept my best wishes for an enjoyable Easter break and I look forward to welcoming all the students back at the start of the summer term, which commences at 8.50am on 24 April.

Yours faithfully

**Kieran Scanlon**  
**Acting Principal**