

1 March 2017

Dear Parent/Carer

Next September, your son/daughter will enter Year 9, which is the first of three years that are referred to as Key Stage 4. During this time your son/daughter will follow a range of courses which lead to external examination awards and qualifications. To help you and your son/daughter at this very important stage in their school career, there will be a variety of activities happening within the academy to support students in this process.

**Tuesday 7 March – Year 8 Options Assembly** - In the assembly students will receive their Options booklet which contains details of all the courses on offer and the assembly itself will explain the options process and how to complete the options form.

**Wednesday 15 March - Year 8 Options Evening** - The evening will run between **6pm and 8pm** and will have two main aspects:

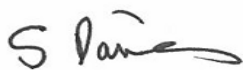
- 6pm or 7pm **Presentation for parents/carers** (repeated at 7pm) explaining the options process and how to complete the options form.
- 6pm–8pm **Options market place** where parents/carers have an opportunity to meet with teachers of the Key Stage 4 subjects to discuss their son/daughter's suitability for that particular subject.

**Wednesday 29 March – Submission of option forms deadline** - This form must be signed by parent/carers and returned to your son/daughter's tutor.

We look forward to meeting you and your son/daughter on **15 March** and working with you to support your son/daughter to achieve their personal best in their Key Stage 4 programme.

Should you have any queries regarding your son/daughter's choices, please do not hesitate to contact me [sdavies@srwa.woodard.co.uk](mailto:sdavies@srwa.woodard.co.uk) and/or your son/daughter's Chapter Leader.

Yours faithfully



**Mr S Davies**  
**Assistant Principal**

