

17 January 2017



Dear Parent/Carer

YEAR 11 PARENTS' EVENING, 1 FEBRUARY - ONLINE APPOINTMENT BOOKING

On 1 February, Year 11 parents are invited into the Academy to meet with their son/daughter's subject teachers to talk about their progress and how best to support them in their studies. The evening will run from 4.30pm until 7.30pm and we would ask you to sign in at the Main Reception.

To book your appointments using the Online Appointment Booking, please visit srwa.parentseveningsystem.co.uk and login or follow the link on the SRWA website.

Appointments can be made from today up to and including 1 February. Should you have any difficulty with the booking system, please contact the Academy's Administration Office.

Unfortunately, we are only able to offer short meetings on this occasion, so if you feel there are matters that need to be discussed in more detail, you are entitled to request a longer meeting with your son/daughter's subject teacher or with their mentor on an alternative date.

If you do not have access to the internet, your son/daughter can arrange appointments via their subject teachers, or alternatively we have a computer console in our main reception where you can log in and make your appointments.

Should you have any questions about the consultation evening, please do not hesitate to contact either your son/daughter's mentor or chapter leader.

Yours faithfully

Kieran Scanlon
Acting Principal



Principal: Peter Midwinter
Sir Robert Woodard Academy
Upper Boundstone Lane
Lancing
West Sussex
BN15 9QZ
Tel: 01903 767434
Fax: 01903 875570
Email: enquiries@srwa.woodard.co.uk
Web: www.srwa.woodard.co.uk