

15 September 2015



Dear Parent/Carer

MEET THE MENTOR EVENING – 23 SEPTEMBER – 4.00PM-6.30PM

On Wednesday 23 September, you are invited into the Academy to meet with your son/daughter's Mentor.

Unfortunately, we are only able to offer short meetings on this occasion, 5-minute slots, so if you feel there are matters that need to be discussed in more detail, you are entitled to request a longer meeting at a later date.

As with all events at the Academy, we would ask you to sign in at main reception upon arrival.

You can book your appointment via our easy to use online appointment booking system. This will allow you to choose your own appointment time, following which you will receive a confirmation email.

To book your appointments please visit srwa.parentseveningsystem.co.uk and login with the following information:

- Student's First Name
- Student's Surname
- Date of Birth

A short guide on how to do this is attached.

Appointments can be made from today up to and including 22 September. Should you wish to make any changes after this date, please contact the Academy's Administration Office.

If you do not have access to the internet, your son/daughter can arrange an appointment via their Mentor, or alternatively we have a computer console in our main reception where you can login and make your appointment.

Should you have any questions or require any further information about the evening, please do not hesitate to contact either your son/daughter's Mentor or Chapter Leader.

Yours faithfully

Peter Midwinter
Principal

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