



September 2016

Dear Parent/Carer

The Sir Robert Woodard Academy has an Open Evening scheduled for Tuesday 4 October. The evening is primarily to allow parents of Year 6 students to visit the Academy and find out what we have to offer, but may also be a chance for anyone with an interest to visit.

The event will be made up of tours of the Academy, demonstrations of work and sports, musical performances, various displays, as well as two presentations by the Principal, one at 7pm and the second at 8pm.

In order to carry out essential preparations for this event, it is necessary for us to close the Academy on 4 October at 12.30pm and we would ask that you make arrangements in order that your child can be dismissed from the Academy at this time. There will be an extended break when students can have their lunch.

If, for any reason, you are unable to make provision for your child to leave school at 12.30pm, please contact main reception on 01903 767434 and we will do our best to assist in any way we can.

Thank you for your understanding in this matter and please come along and join us for the evening if you are available.

Yours faithfully

**Peter Midwinter**  
**Principal**



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